

TERMS OF REFERENCE - STANDING PANEL

Title: Housing

Status: Standing Panel

Terms of Reference:

(1) To undertake reviews of public and private sector housing policies on behalf of the Overview and Scrutiny Committee, Housing Portfolio Holder or Head of Housing Services and to make any recommendations arising from such reviews to the Housing Portfolio Holder or Cabinet as appropriate.

(2) To undertake specific projects related to public and private sector housing issues, as directed by the Overview and Scrutiny Committee, and to make any recommendations arising from such reviews to the Housing Portfolio Holder or Cabinet as appropriate.

(3) To consider and provide comments to the Housing Portfolio Holder on the following matters, prior to consideration by the Cabinet:

- (i) Draft Housing Strategy (to be adopted by full Council in accordance with the Council's Constitution)
- (ii) Draft Private Sector Housing Strategy
- (iii) Draft Private Sector Housing Grants Policy
- (iv) Annual Review of the Housing Allocations Scheme

(4) To consider and provide comments to the Housing Portfolio Holder on draft versions of the following documents:

- (i) Housing Revenue Account (HRA) Business Plan
- (ii) Local Supporting People Strategy
- (iii) Housing Service Strategies

(5) To undertake the Annual Ethnic Monitoring Review of Housing Applicants and Housing Allocations, in accordance with the Code of Practice in Rented Housing.

(6) To monitor progress with the actions plans contained in the following documents, on a six-monthly basis:

- (i) Housing Strategy
- (ii) Local Supporting People Strategy
- (iii) Private Sector Housing Strategy
- (iv) Housing Services Development Plan

(7) To consider the Housing Portfolio Holder's draft response to any consultation papers relating to public or private sector housing that the Housing Portfolio Holder considers warrants a response from the Council.

Work Programme 2006/07

| Item | Priority | Report Deadline |
|---|-----------------|---------------------------|
| (1) Annual Ethnic Monitoring Review of Housing Applicants | Medium | July 2006 |
| (2) Updated Draft Housing Strategy | High | Was July now October 2006 |
| (3) Empty Property Strategy | High | July 2006 |
| (4) Housing Service Strategy on the Private Rented Sector | Low | July 2006 |
| (5) Housing Services Strategy on Empty Council Properties | Low | Was July now October 2006 |
| (6) Annual Review of the Housing Allocations Scheme | High | October 2006 |
| (7) Six-monthly Progress Report on Local Supporting People Strategy Action Plan | Medium | October 2006 |
| (8) Private Sector Housing Assistance Policy | High | October 2006 |
| (9) Six-monthly Progress Report on Housing Strategy Action Plan | Medium | January 2007 |
| (10) Updated draft HRA Business Plan | High | April 2007 |
| (11) Updated Draft Local Supporting Peoples Strategy | High | April 2007 |
| (12) Implementation of Choice Based Lettings | High | Final Report – April 2007 |

Chairman: Cllr Stephen Murray